Application for the Designation Of a Neighbourhood Forum (Regulation 8)

General advice

When considering neighbourhood planning you need to be clear about what you are trying to achieve for your area. In particular are neighbourhood development plans the best means to achieve your vision for the community?

The Forum must be representative of the designated Neighbourhood Area. It is crucial that all interests are represented as this will increase likelihood of success at the Referendum.

Whilst some support is available the most energy, time and resource that is put into developing a Plan is from the community. From start to finish the average plan takes between 18 months to 2 years.

We strongly recommend that you read the guidance on the Neighbourhood Planning pages on the LCC website, and utilise independent advice from Locality - the government appointed partnership to assist communities.

Before you return this form to the Council please ensure you have submitted all necessary information.

Application Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in delay in determining the application.

- Membership list of at least 21 people from across the Neighbourhood Area
- A map showing the approved Neighbourhood Area
- The Neighbourhood Forum constitution
- A statement setting out the type of issues the group want to address through a Neighbourhood Plan.
- A statement confirming that the Forum will promote or improve social, economic and/or environmental wellbeing, has at least 21 members and membership is open.

Publication of application on the Leicester City Council website

Please note that the information provided on this application will be published on the Council’s website. If you require any further clarification, please contact Community Services.

In accordance with Regulation 9 (Publicising a Neighbourhood Forum Application), Leicester City Council will publicise, and invite comments on the application for a minimum period of 6 weeks.
Applications for Neighbourhood Forum should only be submitted once the Neighbourhood Area has been designated by Leicester City Council

1. Applicant Details
Full contact details for at least one member of the Forum is required.

Name: _Simon Bennett_____________________________
Address:_92 Knighton Church Road, Leicester LE2 3JH__________

__________________________________________________________
Telephone No: _07801 816947______________________________

Email Address: _info@knightonforum.org.uk__________________________

2. Name of Proposed Neighbourhood Forum
_Knighton Neighbourhood Forum__________________________

3. Neighbourhood Forum Members
A minimum of 21 members is required, and membership must be drawn from different places, and represent different interests within the area. Membership can be a mix of residents, business and/or Elected Members who represent the area. The Forum must also be open to new members. Please provide all required information to avoid delay in your application.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>House Number</th>
<th>Postcode</th>
<th>Must be local to the area concerned (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inderjit Singh Gugnani</td>
<td>27</td>
<td>LE2 3TH</td>
<td>Y</td>
</tr>
<tr>
<td>Nick Adkins</td>
<td>5</td>
<td>LE2 3WA</td>
<td></td>
</tr>
<tr>
<td>Elizabeth Bacon</td>
<td>51</td>
<td>LE2 3JD</td>
<td>Y</td>
</tr>
<tr>
<td>Simon Bennett</td>
<td>92</td>
<td>LE2 3JH</td>
<td>Y</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Age</td>
<td>Address</td>
</tr>
<tr>
<td>---</td>
<td>------------------</td>
<td>-----</td>
<td>----------</td>
</tr>
<tr>
<td>5.</td>
<td>Angus Cheney</td>
<td>49</td>
<td>LE2 3YN</td>
</tr>
<tr>
<td>6.</td>
<td>Ruth Cheney</td>
<td>49</td>
<td>LE2 3YN</td>
</tr>
<tr>
<td>7.</td>
<td>Maggie Dufour</td>
<td>42</td>
<td>LE2 3JB</td>
</tr>
<tr>
<td>8.</td>
<td>Jane Gurman</td>
<td>9</td>
<td>LE2 3PF</td>
</tr>
<tr>
<td>9.</td>
<td>Kate Hodges</td>
<td>101</td>
<td>LE2 3LS</td>
</tr>
<tr>
<td>10.</td>
<td>David Houlton</td>
<td>7</td>
<td>LE2 3NB</td>
</tr>
<tr>
<td>11.</td>
<td>Peter Jones</td>
<td>10</td>
<td>LE2 3QJ</td>
</tr>
<tr>
<td>12.</td>
<td>Deborah Martin</td>
<td>153</td>
<td>LE2 3TS</td>
</tr>
<tr>
<td>13.</td>
<td>Hayley Moran</td>
<td>723</td>
<td>LE2 6HX</td>
</tr>
<tr>
<td>14.</td>
<td>Lois Pearson</td>
<td>54</td>
<td>LE2 3JB</td>
</tr>
<tr>
<td>15.</td>
<td>Sylvia Reid</td>
<td>18</td>
<td>LE2 3LA</td>
</tr>
<tr>
<td>16.</td>
<td>Malcolm Shaw</td>
<td>50</td>
<td>LE2 3PB</td>
</tr>
<tr>
<td>17.</td>
<td>David Shelley</td>
<td>7</td>
<td>LE2 3PF</td>
</tr>
<tr>
<td>18.</td>
<td>Stan Sourbutts</td>
<td>22</td>
<td>LE2 3LH</td>
</tr>
<tr>
<td>19.</td>
<td>Brian Speak</td>
<td>725</td>
<td>LE2 6HX</td>
</tr>
<tr>
<td>20.</td>
<td>Richard Ward</td>
<td>42B</td>
<td>LE2 3JH</td>
</tr>
<tr>
<td>21.</td>
<td>Wendy White</td>
<td>121</td>
<td>LE2 3QF</td>
</tr>
</tbody>
</table>

(please use a separate sheet if you need to)

4. **Neighbourhood Forum Area**
The Neighbourhood Area must be approved by Leicester City Council prior to applying for Neighbourhood Forum status. Please provide a map of the designated Neighbourhood Area to which this application applies.

5. **Neighbourhood Forum Intention**
Please describe the issues in your area that you would like to address through Neighbourhood Planning.

- Housing
- Green space and high quality open spaces
- Environment
- Heritage and conservation
- Climate change and flooding
- Transport
6. Neighbourhood Forum Constitution
Please provide a copy of the written constitution of the proposed Neighbourhood Forum.

7. More about the Forum
Please provide a statement setting out how the proposed Neighbourhood Forum meets the following conditions. (This is a requirement under Regulation 8(e)):

1. The Forum is established for the purpose of promoting or improving the social, economic and environmental wellbeing of the area, in particular the statement should explain what the Forum will do to achieve these purposes.

2. The Forum's membership is open to individuals who live or work in the area, or individuals who are Elected Members whose area falls within the neighbourhood area concerned;

3. The Forum’s membership includes a minimum of 21 individuals; and

4. The Forum has a written constitution.

8. Declaration:
I hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.

Signed: ____________________________

Dated: 11th December 2015

Please return this completed form to:
Planning
City Hall,
115 Charles Street,
Leicester,
LE1 1FZ

Or email: planning.policy@leicester.gov.uk

NB. Please retain a copy of this form for your records and should your circumstances or contact details change then please let the appropriate contact officer know.

This information will be held in accordance with the Data Protection Act 1998 and information contained herein shared with officers and elected Members from Leicester City Council and retained for 3 years.
Membership list continued.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>House Number</th>
<th>Postcode</th>
<th>Must be local to the area concerned (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>22. David (Hamish) Whiteley</td>
<td>132</td>
<td>LE2 3JJ</td>
<td>Y</td>
</tr>
<tr>
<td>23. Geoff Whittle</td>
<td>38</td>
<td>LE2 6HH</td>
<td>Y</td>
</tr>
<tr>
<td>24. John Willder</td>
<td>2</td>
<td>LE2 3PA</td>
<td>Y</td>
</tr>
<tr>
<td>25. Joan Willder</td>
<td>2</td>
<td>LE2 3PA</td>
<td>Y</td>
</tr>
<tr>
<td>26. Ross Grant</td>
<td>57</td>
<td>LE2 3QE</td>
<td>Y Y Y</td>
</tr>
</tbody>
</table>

Statement Regarding Neighbourhood Forum

1. The Forum is established for the purpose of promoting or improving the social, economic and environmental wellbeing of the area, in particular the statement should explain what the Forum will do to achieve these purposes.

The Constitution of the Forum states (Para 4):

*The overall aim of the Forum is to promote and enhance the physical, social and economic environment of the Neighbourhood Area.*

The Forum will seek to achieve this through its objective (Para 5):

*The objectives of the Forum are:*

(a) To prepare and seek approval for a sustainable Neighbourhood Plan (as defined by the Localism Act 2011);

(b) To keep the approved Neighbourhood Plan under review to ensure its relevance and appropriateness to the changing needs of the Neighbourhood Area;

(c) To encourage and promote the goodwill and involvement of the wider community throughout the Neighbourhood Area, to ensure full participation in, and ownership of, the preparation, production, development and implementation of the Neighbourhood Plan;

(d) To ensure effective implementation of the policies contained in the Neighbourhood Plan, so far as it is within the power of the Forum to do so;

(e) To foster, encourage and develop high standards of planning appropriate to the needs of the Neighbourhood Area.
In addition, the Forum may seek to extend its life beyond that required to produce the Neighbourhood Plan and undertake projects for the benefit of the Knighton Neighbourhood Area.

2. The Forum’s membership is open to individuals who live or work in the area, or individuals who are Elected Members whose area falls within the neighbourhood area concerned;

Membership of the Forum is open and is defined in the Constitution (Para 9):

(a) There shall be a minimum of 21 members, or such other minimum number as may from time to time be prescribed by law. The Secretary shall maintain and keep up to date a register of members and junior members.

(b) Any individual residing or working in the Neighbourhood Area and who has attained the age of 16 shall be eligible to become a member of the Forum. An individual aged under 16 is eligible to become a Junior Member, but without voting rights or eligibility to be elected to the Steering Group.

(c) Membership of the Forum is open to any constituted voluntary or community group which operates in the Neighbourhood Area. Such a group may nominate up to two representatives, but only one such nominee shall have the right to vote on and occasion when a vote is taken.

(d) Any individual elected as a representative for any local authority ward falling in whole or in part within the Neighbourhood Area is entitled to become a member and to remain so during his or her period of office.

(e) The Forum shall take all reasonable steps to ensure that individuals from all parts of the Neighbourhood Area are aware of, and have the opportunity to join, the Forum, and attend its meetings, and the Forum shall promote opportunities of membership across the Neighbourhood Area.

(f) Any individual eligible to join the Forum shall be entitled to do so. A member or junior member shall cease to be so if that individual ceases to satisfy the criteria for membership set out in paras 9(a), (b) or (c) above, or is excluded from membership by virtue of para 15 below.

3. The Forum’s membership includes a minimum of 21 individuals;

The current membership list has been provided.

4. The Forum has a written constitution.

The Constitution has been provided.