

Leicester City Council Admissions Arrangements for admission to community and controlled junior schools 2025/26

These arrangements are for children transferring from infant to community and controlled junior schools or starting year 3 in a junior school for the first time.

Closing dates for applications and offer dates

Parents may express up to four preferences of schools, in their order of preference. The closing date for applications is **15 January 2025**. Leicester City Council will coordinate all applications for year 3 junior school places, irrespective of whether the council is the admissions authority.

The single offer of a place will be sent by Leicester City Council on **16 April 2025**.

Oversubscription criteria

Where a school receives fewer preferences than there are places available all pupils will be offered places. Where a school receives more applications than there are places available, the following oversubscription criteria will apply.

Places will be allocated to pupils who have an Education, Health and Care (EHC) Plan which names the school before any other allocations are made. These allocations will reduce the number of places available

- Criterion 1: Children in the care of a local authority within England or who were previously in the care of a local authority within and outside of England (see note 1).
- Criterion 2: Children who are on roll at the linked infant school.
- Criterion 3: Children who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested (see note 2).
- Criterion 4: Children whose home address is in the catchment area of the junior school with a sibling at the school or the linked infant school, who will still be on roll when the applicant starts school (see note 3).
- Criterion 5: Children whose home address is outside the catchment area of the junior school with a sibling at the school or linked infant school, who will still be

on roll when the applicant starts school (see note 3).

Criterion 6: Children whose home address is in the catchment area of the junior school (see note 4).

Criterion 7: Children who are sons / daughters of staff working at the school for at least 2 years at the time of application (see note 5).

Criterion 8: Children whose home address is outside the catchment area of the junior school and who have requested a place.

Within each criterion priority will be given to children living closest to the school, as measured on a straight-line basis using a geographical information system measuring from the Geo-code reference point from the child's home address to the Geo-code reference point for the school.

Note 1: A "looked after" child is a child who is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England, in the exercise of their social services function at the time of making an application to the school. A "previously looked after" child is a child who was looked after, either in England or outside* of England, but ceased to be because they were adopted or became subject to a residence order or special guardianship order. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Note 2: All schools in Leicester have experience in dealing with children with diverse social and medical needs. However, there may be exceptional cases where there are compelling reasons why it is essential they attend the school requested. A separate application to be considered under this category will need to be made. Please refer to the full guidance shown in the Leicester City coordinated scheme.

Note 3: Sibling means a brother or sister, half brother or sister, adopted brother or sister or child of the parent/carer's partner. In every case, the child must be living in the same family unit at the same address. Siblings must be on roll at the point of entry.

In the case of twins, triplet or other children of multiple births, if the final place is offered to one child, and the remaining sibling(s) would ordinarily be refused, places will be offered to the remaining sibling(s).

Note 4: Home address" means the child's permanent home address at the time of application. In the case of split households, it is the address of the person who receives the Child Benefit. 'At the time of application' means the closing date for applications. Informal accommodation arrangements with family and friends are not accepted unless there are very special circumstances and supporting proof is required. An address used for childcare arrangements cannot be used as the home address for the purpose of applying for a school place.

Catchment area is a geographical area, from which children may be afforded priority for admission to a particular school. Information about the catchment area for each school can be found at www.leicester.gov.uk/admissions.

Note 5: Admission authorities may give priority in their oversubscription criteria to children of staff in the following circumstances:

- Where the member of staff has been employed at the school for 2 or more years at the time at which the application for admission to the school is made; and/or
- The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

Published admission numbers (PANs) for 2025/26 – community and controlled junior schools

School name	PAN
Bridge Junior School	90
Catherine Junior School	120
Folville Junior School	90
Inglehurst Junior School	75
Shaftesbury Junior School	60