

Leicester City Council

Call for Sites 2018

Guidance note for submitting new sites

What is this?

This is an opportunity for individuals and organisations to suggest land or buildings within Leicester for development or changes of use.

Why are we doing this?

The 'Call for Sites' helps to inform the preparation of the Leicester Local Plan. We last did a Call for Sites as part of the Emerging Options consultation. As a result of changes to National Planning Policy we are running another call for sites to include smaller sites than have previously been submitted.

Do you have a new site to submit?

We would like to hear from you if you wish us to consider a site, or sites, within the city to be allocated for development. Sites need not necessarily be in your ownership.

The deadline for submissions under this Call for Sites is Sunday 16 December 2018.

I previously submitted a site to you

If you previously submitted a site during the Emerging Options consultation which ran from July 2017 to December 2017, we already have your information. However, if you are unsure about this, please resubmit the information or contact us and we will check this for you (email: planning.policy@leicester.gov.uk)

Before submitting details of a site, you should be aware that:

Sites must be wholly or partially within the administrative area of Leicester City Council.

In terms of site size, they should be capable of delivering five or more dwellings or economic development on sites of 0.25 hectares (or 500 square metres of floorspace) and above.

Please note that the forms and the information within them will be made available to the public. By responding to this call for sites, you are accepting that the information that you provide will be publicly available as part of Leicester Housing and Economic Land Availability Assessment and, potentially, in the Brownfield Land Register and / or as evidence for the Local Plan.

Anonymous proposals cannot be accepted, as we may need to be able to contact you again in the future. You may wish to use an agent (e.g. planning consultant, solicitor, estate agent, family member etc.) to submit proposals on your behalf.

OS Maps and site boundaries

In order to help us identify the location of the site, please make sure that:

- The boundary of the site must be clearly marked on an OS map base, supplied at A4 or A3 size.
- The scale is sufficient to enable the boundary of the site to be clearly identified. It is expected that this will be to 1: 1250 scale.

- The base map accurately defines property boundaries. Those derived from Street Maps such as A-Z will not be accepted.
- The map must show at least two named roads to ensure that the site can be correctly identified. A postcode would also help to locate the site (even if this is for adjacent land or buildings) and grid references should be supplied if available
- The boundary of the submitted site should be edged in red (if you own adjacent land please edge this in blue this in blue).

What happens next?

The suggestions we receive will be assessed for inclusion in Leicester's Housing and Economic Land Availability Assessment. Ultimately, sites may be considered for inclusion in the Brownfield Land Register and/ or the next consultation draft of Leicester's Local Plan

Contact details for further information

Email: planning.policy@leicester.gov.uk

Phone: 0116 454 0085