



Leicester
City Council

Statement of the Representations Procedure

Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 19

Title of the Document

Leicester Local Plan 2020 to 2036 Publication (Regulation 19) Plan

Subject matter and area covered

Under the requirements of Regulation 19 The Town and Country Planning (Local Planning) (England) Regulations 2012, Leicester City Council are consulting on the Publication Local Plan and associated supporting evidence.

The draft Local Plan:

- Sets out the vision and objectives for growth of the city over the next 15 years
- Identifies and proposes strategic development sites
- Sets policies that will guide decisions on planning applications
- Indicates how the Plan will be delivered

Planning for the future involves anticipating future growth and making decisions about where we allow more development for homes, jobs, as well as identifying the built and natural heritage that we need to protect.

Period of the publication for representations

Representations are invited on the Publication (Regulation 19) Plan for a period of six weeks, starting **on Monday 16th January until Monday 27th February 2023**. This statement provides details on how to make representations.

How to view the documents

From **16th January 2023** copies of the Publication Plan, accompanying documents will be available to view and consultation form (including the Representation form and Guidance note) will be available to complete:

- On Leicester City Council's Consultation Hub at [\[insert link\]](#)
- Hard copies of the documents and Regulation 19 Representation Packs (which contain a Representation Form, a set of Guidance Notes, and the statement of the Representations Procedure) can also be found at the following Locations:

[Aylestone Library](#)
[Beaumont Leys Library](#)
[Belgrave Library](#)
[Braunstone Library](#)
[Evington Library](#)

Eyres Monsell Library
Fosse Library
Hamilton Library
Highfields Library
Knighton Library
Leicester Central Library
New parks Library
Pork Pie Library and Community Centre
Rushey Mead Library
St. Barnabas Library
St. Matthews Library
Westcotes Library
Leicester City Council Customer Services Centre
City Hall

Representations

Representations will only be accepted on the formal Representation Form. This will ensure that comments are only made on the basis of the tests of Duty to Cooperate, Legal Compliance and Soundness (see Guidance note for full explanation) and therefore can be considered at the upcoming examination by the Planning Inspector.

Representations can be made in the following ways:

- Online via the Consultation Hub: [insert link]
- Or paper copies can be:
 - Scanned and emailed to planning.policy@leicester.gov.uk
 - Or printed and returned by post to Planning Policy Team, Halford Wing, City Hall 115 Charles Street, Leicester, LE1 1FZ

If you are unable to submit your representation online and cannot collect a Regulation 19 Representation pack from the above-mentioned locations then please:

-email the planning policy team at planning.policy@leicester.gov.uk

-or call on (0116) 454 0085

To ensure an effective and fair examination, it is important that the Inspector and all other participants in the examination process, know who has made representations on the plan. Therefore, it is necessary to include the names and contact details of all respondents.

The information you provide (including your name and contact details) will be kept in accordance with terms of the Data Protection Act 1998 and will only be used for the purpose of the Regulation 19 consultation and examination. Leicester City Council is the data controller for the information on this form for the purposes of the Data Protection Act.

Please note: If names and contact details are withheld, those representations may not be accepted by Leicester City Council and may not be considered by the Inspector.

All representations made which meet the requirements (stated in the Guidance note), will be submitted to the Secretary of State for Levelling Up, Housing and Communities who will appoint an independent Planning Inspector to examine the plan. The purpose of the examination is to test the Soundness, Legal Compliance and Duty to Cooperate of the plan.

If representations received do not meet the above requirements the council could treat them as 'not made'. Following the conclusion of the consultation, the council will pass all 'made' representations to the Planning Inspectorate, along with the plan and associated evidence.

Notification request and Examination participation

Further submissions may only be made if invited by the Inspector. It is possible to express your desire to participate in subsequent hearing session(s) during the Examination In Public with the final questions of the representation form. Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate in hearing session(s). You may be asked to confirm your wish to participate when the Inspector has identified the matters and issues for examination.

If you wish to be notified of any of the following:

- The Submission of the Publication Plan to the Secretary of State for Levelling up Housing and Communities for independent examination
- Publication of the Planning Inspector's Report of the examination of the Local Plan
- Adoption of the Local Plan

Please contact the Planning Policy Team at planning.policy@leicester.gov.uk