

**Statement of Community Involvement  
Temporary Addendum  
3 June 2020**

Due to the current and ongoing government guidance to help combat the spread of coronavirus (COVID-19), it may not be possible for the local planning authority to meet some of the policies set out

in the adopted Statement of Community Involvement (2019). In view of this, the council has produced

a temporary addendum to the Statement of Community Involvement which sets out the alternative communication and participation methods the local planning authority may use.

In the first instance, the council will seek to meet the requirements of the adopted Statement of Community Involvement (2019) where reasonably practicable and will continue to review this addendum as legislation and government guidance is updated. This will enable the council to continue to promote effective community engagement and allow plan-making to progress.

### How we consult on the Local Plan

SCI requirement	Possible restrictions	Alternative methods
Letters	The council's ability to send letters, and the ability of residents to receive letters may be limited.	Send emails where available, use social media such as twitter, and/or publish public notices in the Leicester Mercury online.
Exhibitions and presentations	Holding an exhibition or presentation might not be appropriate as people may be required to stay at home, possible venues may not be open to members of the public, or restrictions could be placed on meetings /gatherings including social distancing requirements.	Online discussion or presentation.
Workshops	Holding a face to face workshop might not be appropriate as people may be required to stay at home, possible venues may not be open to members of the public, or restrictions placed on meetings including social distancing requirements.	Online meetings / workshops.
Material available for inspection at the council offices, libraries and customer service centres.	Businesses and venues including libraries, community centres, and customer service centres may be closed to the public.	Materials available on the council's website with online signposts to the location of documents.

## How to comment during a Local Plan consultation

SCI requirement	Possible restrictions	Alternatives methods
<p>Comments made verbally or in writing during any of the consultation events will be recorded for consideration by the council.</p>	<p>The council's ability to send letters, and the ability of residents to receive letters may be limited or there may be restrictions for arranging face to face meetings such as exhibitions, presentations or workshops.</p>	<p>Online methods of consultation. A summary of the discussion/meeting. All attendees will be encouraged to submit comments online via the council's website.</p>
<p>On request council officers will complete these forms on behalf of any member of the public who experiences difficulties in making written representations, e.g. for reasons of language or visual impairment.</p>	<p>Limited opportunities for face to face verbal communication, or receiving written communication (e.g. letters).</p>	<p>Where a member of the public experiences difficulties in making written representations online, e.g. for reasons of language or visual impairment, or they do not have access to the internet, then an individual may nominate an advocate to share views on their behalf. Where existing communication methods are not feasible and alternatives cannot be identified, an individual may also be able to make representations by telephone. This must be arranged and agreed with the council.</p>